

ICAMT ONLINE CONFERENCE 2021

GUIDELINES FOR FULL PAPERS

IMPORTANT NOTE:

Please consider, that by presenting your paper for the Conference, you agree to have it published on ICAMT website, or in conference proceedings.

SPECIFICATIONS:

- Papers have to be submitted in electronic form, written in software compatible to MS Office (MS Word - .doc or .docx), **Please do not submit PDF files;**
- Papers should be written on English - **ICAMT can't provide translation, as well as editing;**
- The submitted file should be named with your name and surname only (example: John_Smith.docx)
- Start your paper with an **abstract** (150 - 200 words);
- Please, indicate **4 to 6 keywords** at the end of abstract, before the main text;
- Papers should be **not more than 3000 words**, including the main text, references, keywords and abstract;
- Papers should be sent to:
 - **Ms. Alessandra Labate Rosso** (ICAMT secretary) icamt2021.onlineconference@gmail.com
Not later than December 15th, 2021.

FORMAT:

- The abstract should figure at the beginning of the article preceded by the word **Abstract** in bold at the left margin and followed by one line space.
- The **key words** will follow the abstracts after one line space.
- Abstract and body text should be written in font **Times New Roman, size 11**, both justified on left and right margins;
- The **key words** is separated from the main text, one line space above and one below, by three centered asterisks with one space between them.
- Title and author are centered. Title, in lower case with initial letters of important words capitalized, in font **Times New Roman, 14 bold**. A line space (still in **Times New Roman, 14**); next with line in **Times New Roman, 12** the name of the author with first letter only capitalized. Another line space, followed by a line with the institution, city and country. Two line spaces follow, still in **Times New Roman, 12**;
- Texts should be single-spaced with margins as follows: 2.5 cm (top), 2.5 cm (bottom), 3 cm on both sides (0.98" and 1.18");
- The paragraphs are not indented;
- There must be a space of one line between paragraphs;
- Foreign language words should be put in *italics*, followed by a translation or explanation in parentheses;
- Footnotes should appear at the foot of the page where they are mentioned, and be in **Times New Roman, 9**.
- Chapter titles and headlines should be written in **Times New Roman, 12, bold**.

ILLUSTRATIONS:

- **Please do not insert illustrations in the text**, send them separately from text. Please mark the places where illustrations should be positioned, by including a caption, also stating copyright issues.
- Illustrations should be in **.jpg format, 300 dpi at a width: 10 cm (3,94 inches)**.
- The .jpg files names should be as follows: author's surname and number of the illustration (example: Meparishvili_1.jpg; Meparishvili_2.jpg and so on).

**It is the author's responsibility to obtain a written permission to reproduce
Copyright protected material in her/his article.**

CITATIONS:

How to Format In-text citations

- In-text citations use the author's last name and the date, separated by a comma: (Cameron, 1968)
- If the author's name is mentioned in the narrative, then only the date needs be given: Cameron (1968) distinguishes images, writings, and sound recordings...

In case of two or more authors

- Always use both names every time they are referred to in the text. Use the ampersand (&) to connect the names in the parentheses (Knez & Wright, 1970) ... as the medium of museum communication was challenged by Knez and Wright (1970), who ...
- Page numbers are encouraged but not required for paraphrased material. Page numbers must be included for **direct quotations** and must include abbreviations ("p." or "pp."): Léontine Meijer and Peter van Mensch (2011, pp. 15–34) demonstrate the concept of "dynamic collections" ... "to give voice and be responsive to the needs and interests of local community

REFERENCES - Please put the Reference Lists at the end of the text.

Books:

Author. (Date). Title of book. Place of publication: Publisher.

Example:

Silverman, L. H. (2010). *The Social Work of Museums*. London, UK: Routledge.

Example (with multiple authors):

Falk, J. H., & Dierking, L. D. (2000). *Learning from museums: Visitor experiences and the making of meaning*. Walnut Creek, CA: AltaMira Press.

Journal or

Magazine Articles:

Author(s). (Date). Title of article. Name of periodical, Volume, Pages.

Example:

Sofka, V. (1991). Museology research marches on: The museum communication on the agenda. *ICOFOM Study Series*, 19, 7-8.

Newspaper Articles:

Author(s). (Date). Title of article. Title of Periodical, Pages.

Example:

Kisida, B., Greene, P., & Bowen, D. H. (2013, November 23). Art Makes You Smart. *New York Times*, SR12.

If the newspaper was accessed through the online version of the newspaper: Kisida, B., Greene, J. P., & Bowen, D. H. (2013, November 23). Art Makes You Smart. *New York Times*. Retrieved from <http://www.nytimes.com/2013/11/24/opinion/sunday/art-makes-you-smart.html>.

Websites:

Author(s). (Date). Title of article. Title of webpage. Retrieved from URL

Or with no author:

Title of article. (Date). Title of webpage. Retrieved from URL.

Example:

The British Museum's 255th anniversary: from the archives. (2014, January 14). *The British Museum*. Retrieved from <http://blog.britishmuseum.org/2014/01/14/the-british-museums-255th-anniversary-from-the-archives>. In text, use the following citation: ("The British Museum's," 2014). Use a shortened title (as in this example) or the full title (if it is short) enclosed in quotation marks.